

AGENDA
DEER LAKE RUN HOMEOWNERS ASSOCIATION, INC.
Board of Directors Meeting
Monday, March 28, 2022 7:00 PM
Sentry Management, 2180 W SR 434, Ste 5000, Longwood, FL

- I. **Call to order and Establish a Quorum** **Jean Ford, President**

- II. **Proof of Notice of Meeting** **Linda Robinson, Secretary**

- III. **Member Forum/Member Spotlight**

- IV. **Approval of January 24 & March 7, 2022 BOD minutes** **Linda Robinson, Secretary**

- V. **Officers Reports**
 - a. **President** **Jean Ford**
 - 1. **BOD member appointment**
 - 2. **Maintenance Committee appointments**
 - 3. **Nominating/Election Committee appointments**
 - 4. **Gift card purchases for YOM and Welcome baskets**
 - b. **Vice President** **Kevin Easter**
 - c. **Secretary** **Linda Robinson**
 - d. **Treasurer** **Bill Larson**
 - 1. **Review of Financials (Jan & Feb)**
 - 2. **Accounts Receivable-Unpaid (Intent to Lien Letters sent Feb 15 as per policy?)**
 - 3. **Status of Collections (Liens to be Filed Apr 1 as per policy?)**
 - 4. **Current Budget Surplus/Deficit**
 - 5. **Accounts Receivable Write-Off Policy**

- VI. **Sentry Management Report Review** **Alex Castillo, CAM**
 - a. **Site visit dates**
 - b. **CCR Violations Review**
 - c. **ACC Requests and/or Violations Review**
 - d. **Prepaid Account breakdown**
 - e. **Yard of the Month**
 - f. **Other**

- VII. **Committee Reports**
 - a. **Architectural Control Committee (ACC)**
 - 1. **ACC Violations for fines** **Jean Ford, President**
 - A. **ACC-Lot 87-New roof w/o ACC approval (Open Door Property Trust)**
 - B. **ACC-Lot 116-Tree removal w/o ACC approval (Mr/Mrs Knutson)**
 - 2. **ACC March Approvals/Denials** **Rick Cole, Chair**
 - 3. **Proposed policy on submission of requests**
 - 4. **First draft of Standard Operating Procedures (SOP) on requests**

b. Maintenance Committee

**Chair to be appointed
Linda Robinson, Liaison**

- 1. Pressure Washing Quotes**
- 2. Brightview Evaluation/\$100 per month Fuel Surcharge**
- 3. Landscape Maintenance Proposals**
- 4. Irrigation timers changed for Daylight Saving Time**
- 5. Additional Letters/Numbers for Message Boards**
- 6. Interior of wall maintenance**
- 7. Orange County Community Grant Task Force**

c. Nominating/Election Committee

Chair to be appointed

d. Compliance Committee

Blair Dominiak, Chair

- 1. March 24 Meeting Results**

e. Social Committee

Steve Ford, Chair

- 1. April Event**
- 2. Newsletter**

f. Website Options

**Les McCoy, Director
Jeff Jefferson**

VIII. Unfinished Business

**a. Storage Box/Orange County Usage Agreement and
Attorney Opinion**

Jean Ford, President

IX. New Business

Jean Ford, President

- a. Draft minutes and financials availability to membership**
- b. Class B Motor Home exclusion from CCR enforcement**

X. Next Meeting Date

XI. Adjournment